**SPONSORSHIP LETTER**

DATE

Dear Mr./Ms. Name,

We sincerely appreciate Company or Organization’s Name dedication to supporting youth initiatives in the community and are thankful for the opportunity to submit our donation request!

We at Your School/Organization Nameare hoping to help, promote and support our cause by Organizing/Launching/Etc.a Project Name in our local community. With this in mind, we are currently seeking donations and/or sponsorships which would aid our effort. Our project will focus on Describe Project Target & Objectives.

We sincerely feel that you would be a great fit with our initiative and are respectfully requesting Donation Amount/Materials.

**Project/Event Details**

**Project Name:   
Location of Event:**

Your support would be an invaluable partnership and your donation will directly impact our goal! Thank you and please feel free to reach out if you have any additional questions about the project or our organization.

Kind regards,

Your Name

Your School/Organization Name  
Your Phone Number  
Your Email

